

Rock Island Public Library Board Meeting Minutes
Tuesday, June 18, 2024
5:00 p.m.
Rock Island Public Library – 2nd Floor, Downtown Library

Type of Meeting: Regularly Scheduled Board Meeting

Meeting Facilitator: Jenni Swanson

Call to Order: President Jenni Swanson called the meeting to order at 5:00pm.

Attendance: Jenni Swanson, Eudell Watts III, Dr. Yolanda Grandberry-Pugh, Aleatha Quarles, Nick Hammond, Jo Noon, Jacki Nelson, Elizabeth Russell; Lisa Lockheart, Publicity & Outreach Liaison; Kayla Steffen, Business & Facilities Director; Sue Foster; Youth Services Director

Absent: Deborah Freiburg; Angela Campbell, Library Director; Maryam Alhamdan, RIHS Student Advisor

Public Comment: None.

Approval of Minutes:

Trustee Watts III made a motion to approve the Board of Trustees minutes from April. Trustee Russell seconded. No discussion. President Swanson took a voice vote. All ayes, no nays. Motion passes.

Trustee Noon made a motion to approve the Community & Planning Committee minutes from April. Trustee Grandberry-Pugh seconded. No discussion. President Swanson took a voice vote. All ayes, no nays. Motion passes.

Board Education:

The board packet included Chapters 9 & 10 of *Serving Our Public 4.0*, state library standards.

Correspondence:

The board acknowledged the correspondence presented in the board packet. There was a brief discussion about the book donation policy complaint. The policies are set by the library, not by the Foundation.

Oath of Office for New Board Members:

Trustees Aleatha Quarles and Nick Hammond were sworn into the library board. Welcome!

Committee Reports:

Finance – Jenni Swanson

President Swanson made a motion to approve monthly bills for April in the amount of \$29,793.22. Trustee Nelson seconded. No discussion. Russell recused herself from the vote. President Swanson took a recorded vote. 6 ayes: Watts III, Dr. Grandberry-Pugh, Quarles, Hammond, Noon, Nelson. No nays. Motion passes.

President Swason made a motion to approve monthly bills for May in the amount of \$84,141.42. Trustee Russell seconded. No discussion. President Swason took a recorded vote. 7 ayes: Watts III, Dr. Grandberry-Pugh, Quarles, Hammond, Noon, Nelson, Russell. No nays. Motion passes.

A meeting date will be set at the next board meeting to discuss the CY 2025 Budget.

Art & Facilities

CDBG Updates/Bathroom Remodel - City Council approved the \$50k allocation amount. The plan is to start on the lower floor restrooms and work our way up.

Personnel & Policy – Debbie Freiburg

No updates.

Planning & Community Relations

The committee will wait until July to set the next meeting. Dr. Grandberry-Pugh recalled that a large focus of the last meeting was building a better relationship with the Rock Island-Milan school district.

Foundation Updates – Kathy Lelonek:

The Food for Thought event is Thursday, June 27th at Hauberg - donations are much appreciated. The pollinator garden has been planted, with the assistance of donated flowers from Hauberg. The next meeting is August 8, 2024 at 4:00pm at the Downtown Library.

Administrator Reports:

- Director's Report
- Statistics
- Milan Blackhawk Area Public Library District
 - Next Regular Meeting: June 27, at 4pm, at the Southwest Branch

The board read through Director Campbell's report. Highlights included the mental health initiative, the strategic plan coming along, and Director Campbell plan to return soon.

Unfinished Business:

Art Curation Project – no updates.

Attendance Policy – no updates.

New Business:

The board discussed their committee assignments.

Art & Facilities - Nelson volunteered to become the chair. Noon removed herself from the committee.

Personnel & Policy – Nick Hammond joined the committee.

Planning & Community Relations – Dr. Grandberry-Pugh volunteered to become the chair. Quarles joined the committee.

Nominating Committee – Quarles joined the committee.

The board reviewed the bid tabulation sheet for the downtown masonry project. Trustee Watts III made a motion to approve the masonry restoration proposal from Bi-State Masonry in the amount of \$66,162. Trustee Grandberry-Pugh seconded. The board briefly discussed the importance of this restoration, and it being part of the Capital Improvement Project. President Swason took a recorded vote. 7 ayes: Watts III, Dr. Grandberry-Pugh, Quarles, Hammond, Noon, Nelson, Russell. No nays. Motion passes.

The board discussed items included in the CIP for 2025, such as carpets, painting, windows, and the south parking lot.

Information Sharing:

- Board Contact Info & Terms
- Unique Management Reports
- 2023 Levy Confirmation (for 2024)
- Free Metro Bus Rides for Kids
- Chicago Comic and Entertainment Expo (C2E2) Report
- Mental Health First Aid Certification
- Rotating Sculpture Program – Downtown Art
- Rotating Sculpture Program – Southwest Art
- Property Tax Exemption Approved for South Parking Lot
- Certificate of Recognition from the Rock Island Milan School District
- REMINDER: Food for Thought is June 27th at 6pm at Hauberg Carriage House

Executive Session: Not needed.

Announcements:

- Next Board Meeting – July 16, 2024 at 5pm, Downtown Library
- Welcome to our new trustees!

Adjournment: Trustee Russell made a motion to adjourn the meeting at 5:40pm. Trustee Nelson seconded. President Swason took a voice vote. All ayes, no nays. Motion carries.

Respectfully submitted,
Kayla Steffen, Business & Facilities Director