

**Rock Island Public Library Board Meeting Minutes**  
**Tuesday, April 16, 2024**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

**Type of Meeting:** Regularly Scheduled Board Meeting

**Meeting Facilitator:** Jenni Swanson

**Call to Order:** President Jenni Swanson called the meeting to order at 5:05pm.

**Attendance:** Jenni Swanson, Karen Phillips, Pat Mahar, Jacki Nelson, Eudell Watts III; Angela Campbell, Library Director; Lisa Lockheart, Publicity & Outreach Liaison; Kayla Steffen, Business & Facilities Director

**Absent:** Jo Noon, Deborah Freiburg, Elizabeth Russell, Dr. Yolanda Grandberry Pugh; Kathy Lelonek, Foundation Director; Maryam Alhamdan, RIHS Student Advisor

**Public Comment:** The board met Nick—one of the new potential trustees. He may be voted in on Monday during the city council meeting. Director Campbell gave thanks to Trustees Mahar & Phillips for their years of service.

**Approval of Minutes:** Trustee Nelson made a motion to approve the March 19, 2024 meeting minutes. Trustee Phillips seconded. No discussion. President Swanson took a voice vote. All ayes, no nays. Motion passes.

**Board Education:**

The board packet included Chapters 7 & 8 of *Serving Our Public 4.0*, state library standards. Director Campbell reminded the board that a new version of the book is coming soon.

**Correspondence:**

The board acknowledged a complaint received about the book drop.

**Committee Reports:**

*Finance – Jenni Swanson*

President Swanson made a motion to approve the monthly bills for March in the amount of \$30,330.95. Trustee Mahar seconded. No discussion. President Swanson took a recorded vote. 4 ayes: Phillips, Mahar, Nelson, Watts III. 0 nays. Motion carries.

The board reviewed the Quarterly Financial Analysis from the board packet. Business & Facilities Director, Steffen distributed an explanation of encumbrances funds. Director Campbell shared that the budget is doing well, with 83.1% of funds left.

*Art & Facilities – Pat Mahar*

Trustee Mahar knows a curator from Moline who charges roughly \$100 a month. He will give Director Campbell the contact information. CDBG voting is May 20th at the city council meeting. If the funding passes, it will fund the 1st floor bathroom remodel.

*Personnel & Policy – Debbie Freiburg*

No report.

### *Planning & Community Relations – Karen Phillips*

Trustee Phillips shared that the next Strategic Planning Meeting is on April 18, at 4:30pm at the Watts-Midtown Branch.

### **Foundation Updates – Kathy Lelonek:**

Director Campbell shared the following updates from Foundation Director Lelonek. The next quarterly meeting is on May 2, 2024 at 4:00pm at the Downtown Library. The birdies for charity got mailed and the board is encouraged to participate. The PALS book sale is April 26-27 from 10am-1pm downtown. The Friends of the Moline Public Library and the PALS group is hosting a fundraising event on Tuesday, May 21, 2024 at Applebee's in Moline from 11am-9pm. Fifty percent of the proceeds from a special menu will be donated back to both organizations. On May 24, 2024, PALS volunteers will be planting annuals and perennials in the flower beds. Rock Island Rotary is also sponsoring a butterfly garden. Food for Thought is on June 27, 2024 at the Hauberg Estate's Carriage House. Lastly, Director Lelonek has submitted a grant request for outdoor instruments at Watts-Midtown.

### **Administrator Reports:**

- Director's Report
- Statistics
- Milan Blackhawk Area Public Library District
  - Next Regular Meeting: April 25, at 4pm, at the Southwest Branch

Director Campbell reported that there have been personnel issues recently. The library had to let an employee go. There have been a lot of recruiting efforts for various positions. The Southwest Branch Manager has been hired, and an announcement is coming soon. Director Campbell has been working on the strategic plan and budgeting. A request for \$50,000 in ARPA funds has been submitted for the next city council meeting. If received, the funds will go towards programs addressing mental health and loneliness. The board was curious as to how the police walkthroughs have been going. Director Campbell shared that the police presence has helped minimize patron issues. The board shared that our statistics look good, and they heard that the Bluey party was a great success.

### **Unfinished Business:**

#### *Art Curation Project – Updates*

Pat will share his contact for a curator.

### **New Business:**

Director Campbell shared that she has still not received the final Attendance Policy from HR.

The board reviewed the bid tabulation sheet for the Southwest HVAC replacement project. Trustee Phillips made a motion to approve the contract with Kale Company for \$24,483.06. Trustee Nelson seconded. President Swanson took a voice vote. All ayes, no nays. Motion passes.

### **Information Sharing:**

1. Standing Committees List (shared at each meeting)
2. Revised policy list
3. RAILS Grant Award
4. Board Contact Info & Terms
5. Action Steps for Trustees Info
6. Library Protections Legislation

Director Campbell shared that the library received a RAILS grant in partnership with the Moline Public Library. The library was also featured in the ALA magazine.

**Executive Session:** Not needed.

**Announcements:**

- Next Board Meeting – May 21, 2024 at 5pm, Downtown Library
- Next Community & Planning Committee Meeting – April 18, 2024 at 4:30pm, at the Watts-Midtown Branch.
- A huge “Thank You” to Karen Phillips and Patrick Mahar for their 9 years of service on the Rock Island Public Library Board!

**Adjournment:** Trustee Phillips made a motion to adjourn the meeting at 5:30pm. Trustee Nelson seconded. President Swanson took a voice vote. All ayes, no nays. Motion carries.

Respectfully submitted,  
Kayla Steffen, Business & Facilities Director