

**Rock Island Public Library Board Meeting Agenda**  
**Tuesday, August 20, 2024**  
**5:00 p.m.**  
**Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library**

Mission:

*The Rock Island Public Library makes our community stronger by connecting people to resources, services, events, and each other.*

**Type of Meeting:** Regularly Scheduled Board Meeting

**Meeting Facilitator:** Jenni Swanson

**Invitees:** Deborah Freiburg, Nick Hammond, Jacki Nelson, Jo Noon, Aleatha Quarles, Dr. Yolanda Grandberry Pugh, Elizabeth Russell, Eudell Watts, III; Angela Campbell, Library Director; Kayla Steffen, Business & Facilities Director; Kathy Lelonek, Foundation Director; Lisa Lockheart, Publicity & Outreach Liaison.

- I. Call to Order
- II. Attendance
- III. Public Comment
- IV. Approval of minutes
  - Board of Trustees – July 16, 2024
  - Finance Committee – July 29, 2024
  - Community & Planning Committee – July 29, 2024
  - Personnel & Policy Committee – August 5, 2024
- V. Board Education
  - Chapter 13 of *Serving Our Public 4.0*, state library standards.
- VI. Correspondence
  - Thank You MWC
  - Complaint Watts-Midtown Driveway
  - Complaint DVD Lighting
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    - \*Motion to approve monthly bills for July in the amount of \$80,029.25 (RC)
    - Finance Committee Meeting Review
  - B) Art & Facilities
    - CDBG Updates/Bathroom Remodel
      - Council schedule to approve MOU on August 12, 2024.
  - C) Personnel & Policy – Debbie Freiburg
    - Personnel & Policy Committee Meeting Review
  - D) Planning & Community Relations
    - Strategic Planning Meeting Review

VIII. Foundation Updates – Kathy Lelonek

- Next Meeting: November 14, 2024 at 4:00pm at the Downtown Library.
- Reminder about the Watts BBQ Fundraiser on August 24, from 5-8pm at Watts-Midtown Branch

IX. Administrator Reports

- Director's Report
- Statistics
- Milan Blackhawk Area Public Library District
  - Next Regular Meeting: August 29, at 4pm, at the Southwest Branch
    - Public hearing of the 2025/2026 Tentative Budget

X. Unfinished Business

1. Art Curation Project – Updates
2. \*Motion to approve the new Attendance Policy (VV)

XI. New Business

1. \*Discussion about creating an Ad-hoc Board Technology Committee (VV)
2. \*Motion to accept the art donation of If We All Held Hands, by Eric Applequist; donated by Peg Christensen.
3. \*Motion to approve submitting the CY 2025 Library Budget and capital improvements to the City Finance Department, as discussed. (RC)
  - Includes 3.5% tax revenue increase to cover cost-of-living and insurance
  - Capital Improvements include: Downtown Library bathroom renovations (ground floor); Downtown Library carpet replacement; Downtown Library electrical upgrades; Downtown Library parking lot reconstruction; Downtown Library first-floor renovation, including new service points; Downtown Library wallpaper removal and painting; Downtown Library window replacement.
4. \*Motion to send Lisa Lockheart to the Library Marketing & Communications Conference this November in St. Louis, Missouri. (RC)  
*(Professional Development funds have been allocated for this and are available.)*
5. \*Motion to vote on matters of personnel as discussed in executive session.

XII. Information Sharing

- Board Contact Info & Terms
- Unique Management Reports

XIII. Executive Session – \*Motion to go into Executive Session for Matters of Personnel 5 ILCS 120/2c Exception 1, "Appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the public body" (RC)

XIV. Announcements

- Next Board Meeting – September 17, 2024 at 5pm, Downtown Library
- 50<sup>th</sup> Anniversary Open House at the Southwest Branch on September 25, 2024, 10a-6p; drop in any time!

XV. Adjournment

*\*Represents a potential voting item*