

Rock Island Public Library Board
Meeting Agenda

May 21 2019

5:00 p.m.

Downtown Library – 2nd Floor, Director's Office

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Eudell Watts III

Invitees: Karen Phillips, Pat Mahar, Kevin Koski, Deborah Freiburg, Holly Sparkman, Elizabeth Russell, Jacki Nelson, Jenni Swanson; Larissa Pothoven, High School Student Board Member

- I. Call to order
- II. In Attendance
- III. Public Comment
- IV. Approval of minutes from March 19 2019
- V. Board Education
You can now access the recording, slides, chat, learner guide, and related links for the session on Web Junction at <http://www.webjunction.org/events/webjunction/getting-unstuck-library-funding.html>
- VI. Correspondence
- VII. Finances and Board Member Reports
Finance - Kevin Koski
 1. *Motion whether or not to approve monthly bills for March for a total of \$49,335.54. (RC)
 2. *Motion whether or not to approve monthly bills for April for a total of \$53,607.72. (RC)
 3. CY19 1st Quarterly Financial Reports
 4. Unique Recovery Reportb) Buildings and Grounds - Pat Mahar
 1. Downtown Library
Community Room and/or Collaboration Space Painting Bid Discussion
Community Room Audio Visual Upgrades Bid Discussion
 2. *Motion whether or not to approve award of Professional Snow Removal Services bid to Kymbyl Komplete Kare as presented. (RC)
 3. *Motion whether or not to approve replacement and repairs not to exceed \$2200.00 for the south air conditioning unit at 30/31. (RC)

- c) Personnel & Policy - Kevin Koski
- d) Planning & Community Relations - Long-range Building Study & Planning – updates and recommendations:
 - Collaboration Agreement for Potential Building Partnership
 - Mobile Library Discussion
 - Communication and Messaging
- e) Art Committee - Pat Mahar
 - RIPL Art Collection – updates
- f) Foundation - Met May 9 2019
 - Food For Thought Fundraiser – updates

VIII. Administrator Reports

- a) Director's Reports & Statistics
- b) Milan-Blackhawk Area Public Library District
 - Met April 25 2019

IX. Unfinished Business

- a) *Long Range Buildings Planning – updates
 - 30/31 Library closing timeline
- b) *Contracting with and cost of legal (if needed) firms for the sale of 30/31 (RC)
- c) Board Member Terms – updates

X. New Business

- a) Oath of Office for Newly/Reappointed Board Members – term through 4/30/22
 - I do solemnly swear that I will support the constitution of the United States and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee according to the best of my ability.*
- b) *Motion whether or not to approve renewal of Milan Blackhawk Area Public Library District Service Contract FY20-23. (RC)
- c) Review Standing Committee Assignments
- d) *Motion whether or not to approve acquisition of price to store surplus library materials. (RC)
- e) *Motion whether or not to approve disposal of surplus property as presented. (RC)
- f) Compiled Door Counts - updates
- g) *Motion whether or not to approve using assigned funds, amount to be determined through bid processing, to purchase a Mobile Library. (RC)
- h) Photography and Video Policy Discussion
- i) *Library Locations' Hours – discussion and compiled door count updates

XI. Information Sharing

- a) Policy Checklist – updates
- b) Student Board Member Bio
- c) Levy Confirmation
- d) Virgil Mayberry Resignation
- e) Per Capita Aid Award Letter
- f) Board of Trustees Contact Information – updates
- g) RIPL Assessed Value Statement
- h) Lil' Free Libraries Quarterly Report

XII. *Closed Session – Sale of Property

*Motion whether or not to approve going into closed session for discussion under exception Section 2(c) (6) of OMA, for matters of the buying or selling of public land.

XIII. Announcements

XIV. Adjournment