

Rock Island Public Library
Board of Trustees Meeting
June 21 2016

The Board of Trustees of the Rock Island Public Library met at 3:02 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, Vice President, presiding.

Present: Pat Mahar, Cynthia Lukasik, Eudell Watts III, Michael Avgenackis, and Virgil Mayberry

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office and Facilities; Kathy Lelonek, Foundation Director; Lisa Lockheart, PR Liaison

Absent: Kevin Koski, Nancy Coin, Jessica Matherly

Call to Order: Karen Phillips called the meeting to order.

Public Comment: None

The Board reviewed the May 17, 2016 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: Lisa Lockheart, PR Liaison, presented a demonstration of ERead IL.

Correspondence: Patron comments and Thank you notes were presented to the Board.

The Board reviewed and discussed bills from May in the amount of \$65,158.95.

Cynthia Lukasik made the motion to approve May bills as presented. Michael Avgenackis seconded. Motion carried on a recorded vote.

The Board Finance Committee met June 9, 2016 at 4:00 p.m., to discuss the preliminary CY17 budget.

Recommendation to approve the change order #1 from QC Alarm in the amount of \$-733.00.

Eudell Watts III made the motion to approve change order as presented. Virgil Mayberry seconded. Motion carried on a recorded vote.

The annual collection agency report was presented to the Board for review.

Building and Grounds: Main Library security camera installation updates were presented to the Board. Administration is working on RFP for snow removal services – committee will need to meet to recommend for July meeting.

Personnel and Policy: Set a meeting for August 4th at 3:00 p.m. Items discussed will include video surveillance policy, procedure for handling patrons' collections, and review of the revised disaster plan.

Planning and Community Relations: Will need to set a committee meeting next month to discuss public information messages.

Art Committee: Set a meeting for July 14th, 2016, at Noon.

Foundation: Birdies for Charity contributions are trickling in. Food for Thought Fundraiser preparations have begun.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates, and available statistics. The Library's Summer Reading Program is going very well! Staffers have completed the elementary schools (9) audits and the Director will be submitting a report to RISD41 administration. Statistics continue to climb with the busy season, but will be skewed due to the ILS migration.

Milan Blackhawk – Met May 26, 2016, which the revised draft Service Contract FY17-20 was reviewed. Last draft for final approval is expected at both Boards' July meetings. The tentative budget for next fiscal year was reviewed. A special meeting of the Board will occur June 23, 2016, at 11:30 a.m., at the Southwest Branch.

Unfinished Business:

Budget Review - updates: Preliminary budget numbers for CY17 CIP were reviewed by committee members. The Library is anticipating a 500K deficit and are reviewing options with the notion of no substantial increase in revenue streams. The Director attended the City Goal Setting session in which the Library was placed for a moderate goal of continuing on with the Master Plan Study process.

Milan Blackhawk Contractual Agreement FY17-20 – updates: Pending the special meeting of the Board on June 23, 2016, at 11:30 a.m., at the Southwest Branch.

Midwest Writing Center Agreement: Lease language was approved and signed by the Board President after the June 9th special meeting.

BITCO Property updates: - The Director received no word back on the Board's inquire. Item will be removed from unfinished business.

New Business:

Recommendation to close Main Library, Saturday, September 3, 2016, due to the annual cart races. Branches will be open regular operational hours.

Eudell Watts III made a motion to approve closing as presented. Cynthia Lukasik seconded. All were in favor.

Information Sharing - The following documents were presented to the Board:

- a) Standing Committees updates
- b) Master Agenda updates

The 175th Anniversary celebration will occur on Labor Day at Schwiebert. Please check the City website for details.

The Board discusses thoughts on the rehab or demo of the Douglas Fire House.

THANKS RIPL Staff for all your help during the ILS migration.

KUDOS to the Library Director, a shining star, for partnering and housing with the Midwest Writing Center.

Board adjourned at 4:08 p.m.

The next meeting of the Rock Island Library Board of Trustees will be July 19, 2016, at 3:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities