

Rock Island Public Library  
Board of Trustees Meeting  
March 15 2016

The Board of Trustees of the Rock Island Public Library met at 3:00 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with, Kevin Koski, President, presiding.

Present: Cynthia Lukasik, Pat Mahar, Karen Phillips, Eudell Watts III, and Michael Avgenackis

Teleconferencing: Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office and Facilities; Kathy Lelonek, Foundation Director; Mayor Dennis Pauley

Absent: Jessica Matherly, Virgil Mayberry

Call to Order: Kevin Koski called the meeting to order.

Public Comment: None

The Board reviewed the January 19, 2016 minutes. There were no corrections. Kevin Koski advised the minutes stand approved as written. All were in favor.

Board Education: IL Standards – Chapter 1 – Core Standards. The core standards highlighted were 10,14,12,20.

Correspondence: Patron comments were presented to the Board.

The Board reviewed and discussed bills from January in the amount of \$75,214.26.

Michael Avgenackis made the motion to approve January bills as presented. Cynthia Lukasik seconded. Motion carried on a recorded vote.

The Board reviewed and discussed bills from February in the amount of \$63,415.38.

Michael Avgenackis made the motion to approve February bills as presented. Karen Phillips seconded. Motion carried on a recorded vote.

The Board reviewed and discussed EOCY15 Financial Income Statement Report.

Michael Avgenackis made the motion to approve the income statement as presented. Cynthia Lukasik seconded. Motion carried on a recorded vote.

Recommendation to approve the Uniform Circ Rules – PrairieCat.

Karen Phillips made the motion to approve the rules as presented. Eudell Watts III seconded. All were in favor.

Building and Grounds: The Board Buildings and Grounds Committee met to discuss parking lot and entrance repairs at 30/31.

All are aware of the poor shape, but estimates are quite high to fix the problem vs. patching. Additional quotes and a decision will be made at the April meeting.

Recommendation to approve the Pay Request for halon system replacement in the amount of \$25,770.00.

Cynthia Lukasik made the motion to approve as presented. Michael Avgenackis seconded. Motion carried on a recorded vote. The Board previously approved replacement of the system as this is a vendor claim being handled financially by the City Risk Manager.

Personnel and Policy: Set a meeting for April 7, 2016, at 3:00 p.m., to review policies.

Planning and Community Relations: Nothing to report.

Art Committee: Correspondence was presented and no meeting was scheduled at the time.

Recommendation to approve appraisal quotes for RIPL art inventory for a total of up to \$3500.00.

This item was tabled until the April meeting. More data may need to be collected (artist name and date of birth).

Recommendation to return donated art work to Rowen Anderson.

Michael Avgenackis made the motion to approve the request as presented. Pat Mahar seconded. All were in favor.

Foundation: The Foundation approved Library grant requests. A mail out (Birdies for Charity) was sent for National Library Week. Kathy has been going through historical documents.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates, and available statistics.

Milan Blackhawk – Milan-Blackhawk Area Public Library District – The minutes from the ad-hoc Committee meeting was presented to the Board. The Committee's next meeting is April 4, 2016. A meeting of the whole Boards was scheduled for March 29, 2016 at 4pm to discuss the contractual agreement.

Unfinished Business:

Budget Review Process – updates: 4-10 Annual Report document was submitted for 2016 to the City Council. State of the Library address is scheduled for April 11<sup>th</sup> study session.

RIPL Long Range Master Building Plan (formerly Feasibility Study) – Long Range Plan & Fundraising RFP

Recommendation to approve study option 3 or 3A cost estimate from Studio 483 Architecture for a total amount up to \$25,000.00.

Will be addressed in Closed Session.

Recommendation to approve Midwest Writing Center Partnership offer of \$600/month (all inclusive) and to proceed with draft of contractual terms.

Eudell Watts III made the motion to approve the offer as presented. Cynthia Lukasik seconded. All were in favor.

Recommendation to approve RIPL Board of Trustees Bylaws as presented.

Karen Phillips made the motion to approve the document as presented. Eudell Watts III seconded. All were in favor.

New Business:

The Board reviewed whether to make Closed Session Minutes public.

Eudell Watts III made the motion to not make them public. Michael Avgenackis seconded. All were in favor.

IPLAR Certification Signatures submitted.

CY17 Per Capita Aid Requirements Review was presented.

Recommendation to approve closing branch locations on Saturday, June 4, 2016, for “all hands on deck” SRP Kickoff event at the Main Library.

Karen Phillips made the motion to approve the recommendation as presented. Eudell Watts III seconded. All were in favor.

Internet Service Provider:

Recommendation to change our internet service provider to Geneseo Communications in the amount of \$395.00 per month for a down/up speed of 25mbs, for a term of 36 months, and a onetime non-recurring charge of \$1200.00.

Karen Phillips made the motion to approve the recommendation as presented. Pat Mahar seconded. Vote carried on a recorded vote.

Recommendation to allow the City IT Department to carry out the remainder of our current AT&T contract, at their request.

Karen Phillips made the motion to approve the recommendation as presented. Nancy Coin seconded. All were in favor.

Information Sharing - The following documents were presented to the Board:

- a) Master Agenda Items – updates
- b) Staff In-service Evaluation Results
- c) Board of Trustees Contact Info – updates
- d) Standing Committees Info – updates
- e) Effective Board Meetings Articles
- f) The Challenging Patron Workshop: Safety, Security, and Service Webinar Notes

Cynthia Lukasik made a motion to go into closed session for purposes of property acquisition. Michael Avgenackis seconded. All were in favor. The Board went out of regular session at 4:17 p.m. and into closed session at 4:23 p.m.

The Board came out of closed session at 4:50 p.m. Eudell Watts III made the motion. Cynthia Lukasik seconded. All were in favor. The Board resumed regular session at 4:51 p.m.

Michael Avgenackis made a motion to approve the pursuit of the investigation of Option 3A with total design fees in the amount of \$25,000.00 as presented. Cynthia Lukasik seconded. Discussion ensued. Eudell Watts III made a motion to call to question. All were in favor. Motion carried on a recorded vote of 4 AYES, 1 NAYS, and 1 ABSENTION.

Board adjourned at 5:00 p.m.

The next meeting of the Rock Island Library Board of Trustees will be April 19, 2016, at 3:00 p.m.

Respectfully Submitted,  
Kellie Kerns  
Director - Business Office & Facilities