

Rock Island Public Library
Board of Trustees Meeting
May 17 2016

The Board of Trustees of the Rock Island Public Library met at 3:02 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with, Kevin Koski, President, presiding.

Present: Nancy Coin, Pat Mahar, Karen Phillips, Eudell Watts III, and Michael Avgenackis, Virgil Mayberry, Jessica Matherly

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office and Facilities; Kathy Lelonek, Foundation Director; Lisa Lockheart, PR Liaison

Absent: Cynthia Lukasik

Call to Order: Kevin Koski called the meeting to order.

Public Comment: Micaela Booth, from Renaissance Rock Island, introduced herself to the Board.

The Board reviewed the April 19, 2016 minutes. There were no corrections. Kevin Koski advised the minutes stand approved as written. All were in favor.

Board Education: Board of Trustees responsibilities, ethics, committee recommendations, Roberts Rules of Order, and Board/Staff relationships were discussed.

Correspondence: Patron comments and Thank you notes were presented to the Board.

The Board reviewed and discussed bills from April in the amount of \$59,610.71.

Jessica Matherly made the motion to approve April bills as presented. Virgil Mayberry seconded. Motion carried on a recorded vote.

The Board Finance Committee set a meeting for June 9, 2016 at 4:00 p.m.

Building and Grounds: Met for review and recommendation of Main Library security camera installation.

Recommendation to approve the lowest responsible bid to QC Alarm LLC in the amount of \$33,990.79.

Eudell Watts III made the motion to approve as presented. Karen Phillips seconded. Motion carried on a recorded vote.

Personnel and Policy: Nothing to report.

Planning and Community Relations: Will need to set a meeting to discuss public information messages.

Art Committee: Set a meeting for July 14th, 2016, at Noon.

Foundation: The Foundation met May 12, 2016, in which Library grant requests were submitted. The Foundation will be holding a special meeting to approve these since there was not a quorum. Pat Mahar agreed to sit on the Foundation Board.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates, and available statistics. The Library was presented with an award from the Preservation Commission for the work done the restoration project.

Milan Blackhawk – Met April 28, 2016, in which the Service Contract FY17-20 was approved and signed. The budget for next fiscal year was discussed.

Unfinished Business:

Budget Review - updates: Recommendation to approve CY17 CIP requests for Main HVAC, window, and electrical replacements, to be submitted for City Council approval.

Karen Phillips made a motion to approve the recommendation as presented. Eudell Watts seconded. Recommended motion carried on a recorded vote.

Milan Blackhawk Contractual Agreement FY17-20: Recommendation to approve as presented.

Michael Avgenackis made the motion to approve the contract to include a change in language to define an escape clause, change in language to define hours to a level that covers operational costs, change in Section 5A from 95 to 100% of the corporate fund levy. Pat Mahar seconded. Discussion ensued.

The motion was amended to change Section 5A from 95 to 100% of all tax disbursements. Discussion ensued. Nancy Coin made the motion. Michael Avgenackis seconded. All were in favor.

Midwest Writing Center Agreement: Recommendation to approve lease agreement as presented.

Karen Phillips made the motion to approve as presented. Jessica Matherly seconded. All were in favor.

New Business:

BITCO Property: Document was presented for Board consideration. The Board has asked for a deeper explanation of intent. Item is tabled to next meeting.

RI Arsenal Museum: Information was shared about possibly housing items at the Library.

Review Master Agenda items: Tabled to next meeting.

Information Sharing - The following documents were presented to the Board:

- a) C2E2 Conference Report - Tobin
- b) Roberts Rules Workshop – Campbell & Kerns
- c) Reaching Forward Conference – Kerns
- d) OMA Citations for Closed Sessions
- e) Board Contact Sheet – updates

The library had delivery of the new lease vehicle. Members up for reappointment were appointed. PrairieCat migration is going as expected – check out the new catalog! Angela presented to City Council.

Board adjourned at 4:40 p.m.

The next meeting of the Rock Island Library Board of Trustees will be June 21, 2016, at 3:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities