

**Rock Island Public Library
Board of Trustees Meeting
March 20 2018**

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Nancy Coin, Eudell Watts III, Pat Mahar, Kevin Koski, Virgil Mayberry, Jacki Nelson, Elizabeth Russell, and Mary Brodd

Also present were: Angela Campbell, Library Director; Kellie Kerns, Director of Business Office/Facilities; Lisa Lockheart, PR/Outreach Liaison; and Kathy Lelonek, Executive Director of the Rock Island Public Library Foundation

Absent: None

Call to order: Karen Phillips called the meeting to order.

Public Comment: None

The Board reviewed the February 20, 2018, minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: The following was presented to the Board - Municipal Minute – Proposed legislation of the Local Government Email Act and a bill restricting government travel expenses.

Correspondence: Correspondence was presented to the board.

Finance:

The Board reviewed and discussed bills from February in the amount of \$28,794.11.

Kevin Koski made the motion to approve February bills as presented. Pat Mahar seconded. Motion carried on a recorded vote.

Pre-audit Quarterly and Year-end Financial Reports were presented to the Board for review.

Year-end Recovery Reports from Unique Management Services were presented to the Board for review.

Building and Grounds:

Eudell Watts III, Chair of the Buildings and Grounds Committee, and Kellie Kerns presented bid tally sheets for the Southwest Library and Fire Station #2 Masonry Restoration Project. Discussion ensued about the lowest, most responsible bidder.

Eudell Watts III made a motion to approve the base award for the Southwest Library and Fire Station #2 Masonry Restoration Project to Northwest Restoration in the amount of \$26,600, plus applicable unit tuck-pointing and brick replacement costs, with contingency. Jacki Nelson seconded. Motion carried on a recorded vote.

The Board reviewed and discussed the HVAC and register audit presented. No action was necessary.

The Board reviewed and discussed the charges for fixing a broken door, relating to a patron incident at the Southwest Library.

Eudell Watts III made a motion not to invoice a patron for damages to the door. Kevin Koski seconded. Motion carried on a recorded vote.

The Board reviewed a quote from Airways, Inc., for maintenance services for the library. Eudell Watts III made a motion to not approve a maintenance agreement with Airways, Inc. Mary Brodd seconded. The motion passed on a recorded vote.

Personnel & Policy Committee:

Kevin Koski, Chair of the Personnel and Policy Committee, reminded committee members of their next meeting, scheduled for April 6, 2018, at 3pm. Director Campbell commented that she will send out updates for review prior to the meeting.

Planning & Community Relations Committee:

Nancy Coin, Chair of the Planning and Community Relations Committee, and Director Campbell updated the Board on recent Community Conversation events and progress towards compiling the information.

Art Committee:

Pat Mahar, Chair of the Art Committee, deferred to Director Campbell to explain an opportunity for the library to host an art sculpture at the Southwest Library. Information about the sculpture and possible placement were discussed.

Eudell Watts III made a motion to accept and place the sculpture on the library-owned property, near the first non-handicap parking stall and the fence-line. Elizabeth Russell seconded. All were in favor.

RIPL Foundation:

Kathy Lelonek provided Foundation updates to the Board. The Foundation will pay for a new opportunity to partner with the Figge Art Museum and local libraries for the Figge's Maurice Sendak memorial exhibition. Director Lelonek also discussed Food for Thought updates. The next Foundation Board meeting is May 10, 2018.

Administrator Reports:

Director Campbell provided the board with the latest department updates and statistics.

Milan-Blackhawk Area Public Library District:

The next meeting will be held on April 26, 2018, at 4pm, at the Southwest Library.

Unfinished Business:

Cynthia Lukasik book & plaque – updates: Nothing to report

Long Range Buildings Study & Planning: Administration continues to gather information.

Strategic Planning: Administration continues to gather and compile information for the Board working session.

Tri-City Jewish Center: Administration continues to gather information.

The Board discussed where/when to meet for their upcoming working session.

Nancy Coin made the motion to approve an April 11th Board Working Session, beginning at 5pm, at Huckleberry's Pizza. Kevin Koski seconded. All were in favor. As this is an open meeting, the appropriate publications will appear on the Library website and newspaper ad notice.

New Business:

No new business was presented.

Information Sharing:

Director Campbell passed out an updated Board Policy checklist.

Closed Session:

Not needed.

Announcements:

Goodbye to Board member Mary Brodd, as she leaves us to move up north. Thank you for your service! Discussion of Board member terms will happen at the April 17th meeting.

Adjournment:

Board adjourned at 6:12 p.m.

The next regular meeting of the Rock Island Public Library Board of Trustees will be April 17, 2018, at 5:00 p.m., on the 2nd floor, in the Director's Office. A Special Meeting will be held on April 11, 2018, at 5:00 p.m., at Huckleberry's Pizza, at 223 18th Street, Rock Island.

Respectfully Submitted,
Angela Campbell
Library Director