Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Karen Phillips


I. Call to order

II. In Attendance – City Risk Manager, Patrick Doherty

III. Public Comment

IV. Approval of minutes
   1. *March 20 2018
   2. *April 11 2018

V. Board Education

VI. Correspondence

VII. Finances and Board Member Reports
   a) Finance – Kevin Koski
      1. *Motion whether or not to approve monthly bills for March for a total of $79,331.02. (RC)
      2. Insurance claim regarding library vehicle - updates
      3. Per Mar claim - updates
   b) Building and Grounds – Eudell Watts III
      1. SW Library and Fire Station #2 Masonry Restoration Project – updates
      2. Cement patio area installation at Southwest Library
   c) Personnel & Policy – Kevin Koski
      1. Met 4/6/18 @3pm – policies review
      2. *Motion whether or not to approve Code Adam Policy Statement and Policy as presented.
3. *Motion whether or not to approve Public Comment Policy Statement and Policy as presented.
4. *Motion whether or not to approve all reviewed existing policies as presented.
   d) Planning and Community Relations – Nancy Coin
       Set meetings
   e) Art Committee – Pat Mahar
       Sculpture placement at Southwest Library - updates
   f) Foundation – Food for Thought Fundraiser – April 19 2018

VIII. Administrator Reports
   a) Director’s Report & Statistics
   b) Milan-Blackhawk Area Public Library District – next meeting April 26 2018

IX. Unfinished Business
   a) Cynthia Lukasik book & plaque – updates
   b) *Long Range Buildings Study & Planning
   c) *Strategic Planning - updates
   d) Tri-City Jewish Center – updates

X. New Business
   a) Oath of Office for Newly/Reappointed Board Members – term through 2021
      *I do solemnly swear that I will support the constitution of the United States and the
      constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of
      Trustee according to the best of my ability.*
   b) Review of Board Member Terms & Appoint Board Members (memo to Mayor Office)
   c) Review of Standing Committee Assignments
   d) Review of Board Bylaws

XI. Information Sharing
   a) Disaster Readiness Conference
   b) National Library Week
   c) Teen Events Binder for 2017-2018
   d) Per Capital Aid - updates

XII. *Closed Session (RC)

XIII. Announcements

XIV. Adjournment

*Represents a voting item