

Rock Island Public Library
Board of Trustees Meeting
March 19, 2019

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Eudell Watts III, President, presiding.

Present: Holly Sparkman, Kevin Koski, Elizabeth Russell, Jacki Nelson, Patrick Mahar, Karen Phillips, Virgil Mayberry

Also present were: Angela Campbell, Library Director; Lisa Lockheart, RIPL PR/Outreach Liaison; Kathy Lelonek, Foundation Director; Larissa Pothoven, Rock Island High School student

Absent: Nancy Coin

Call to Order: Eudell Watts III called the meeting to order at 5:00 p.m.

Public Comment: None

The Board reviewed the February 19, 2019 minutes. There were no corrections. Virgil Mayberry motioned to approve the minutes. Jacki Nelson seconded. Motion carried.

Board Education: Director Campbell described the role of the RIPL Staff Association, and that they are celebrating National Library Worker's Day on April 9th with a "souper" party. Staff members are bringing in different soups to share. The Board was asked to provide desserts, which could be dropped off anytime the day before, and up to 11am on the day of, the event.

Correspondence: Correspondence was presented and discussed.

Finance Committee:

The Board reviewed and discussed bills from March in the amount of \$53,086.84.

Kevin Koski made the motion to approve the bills. Elizabeth Russell seconded. The bills were approved on a recorded vote.

Buildings and Grounds Committee:

Due to a lack of quorum at the Buildings and Grounds Committee meeting, Director Campbell presented the results of the requests for proposal for Professional Security Guard Services and Professional Lawn Care Services.

Kevin Koski made the motion to approve the Professional Security Guard Services bid to Global Security Services LLC., in the amount of \$16.75/hour. Karen Phillips seconded. The motion passed on a recorded vote.

Kevin Koski made the motion to approve the Professional Lawn Care Services bid to Kymbyl Komplete Kare, Inc., in the amount of \$4,500/year. Jacki Nelson seconded. The motion passed on a recorded vote.

It was advised by Director Campbell that the Buildings and Grounds Committee set a meeting for May 9 at 3pm to discuss the Snow Removal Services Bids. Committee members are not able to make the meeting and asked that bids be presented to the full Board during the May meeting.

Personnel & Policy Committee:

Kevin Koski gave an overview of the Committee meeting on March 14. The group discussed the amendments to the Illinois Wage Payment and Collection Act. Due to the nature of this Act, the Committee advised the Board to wait for a City-wide policy.

Kevin made the motion to approve the Code Adam, Confidentiality & Privacy, Customer Service, Farmer's Market, Grant Application, Pest Control, Reference, Research, and Statement of Concern about Library Resources policies, with minor corrections. Holly Sparkman seconded. The motion carried.

Kevin Koski made a motion to approve the E-card Registration Policy and Statement. Pat Mahar seconded. After discussion regarding the purpose of the policy, the motion carried on a recorded vote.

Karen Phillips made a motion to approve the Library Director and Director of Business and Facilities participation in the City of Rock Island Car Allowance stipend for the annual amount of \$4,800, beginning in calendar year 2020. Elizabeth Russell seconded. Kevin Koski provided information about the potential actual cost of mileage. After lengthy discussion, Elizabeth Russell withdrew her second. With no other second, the motion failed. Patrick Mahar made a motion to keep mileage reimbursement as it has been. With no second, the motion failed. Elizabeth Russell made the motion to reimburse the Library Director in accordance with the other City of Rock Island Department Heads at \$4,800 per year, and keep the Director of Business and Facilities on a mileage reimbursement basis. Jacki Nelson seconded. The motion passed on a recorded vote, with 6 YAYs, and 1 NAY.

Kevin Koski mentioned the Committee also discussed the new minimum wage law and that Director Campbell was working on some comparisons. The effect of the new law will not be fully realized by the Library until 2023, due to potential staff reorganization.

Planning and Community Relations Committee:

Director Campbell updated the Board that the Committee will need to meet to discuss a Collaboration Agreement about a potential partnership. The Committee will meet on April 4 at 3:00 p.m. in the Director's Office.

Art Committee:

Foundation Executive Director Lelonek updated the Board on the potential cost of moving the Jasper piece in the community room. She also mentioned that the RIPL Foundation will ask the Art Guild and other potential donors for money to restore the Koen painting on the first floor.

Foundation:

Foundation Executive Director Lelonek provided the board with the following updates: Invitations for Food for Thought are going out this week. The event will happen on Thursday, April 11, from 6-8:30, at Blackhawk State Park. The next meeting of the full Foundation Board will be May 9 at 4 p.m.

Administrator's Report:

Director Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Next meeting is scheduled for April 25, at 4pm, at the Southwest Library. Director Campbell thanked the Milan-Blackhawk Area Public Library District Board for their recent grants to upgrade the computers and furniture at the Southwest Library.

Unfinished Business:

Long Range Building Plan – Director Campbell provided updates from the recent Community Leader Forums. Other items will be discussed at the upcoming Community & Planning Committee Meeting.

Kevin Koski made the motion to approve a contract with Oakwood Appraisal in the amount of up to \$1400.00, for an appraisal of the 30/31 Library. Karen Phillips seconded. The motion passed on recorded vote.

Contracting with, and cost of legal – Will remain on unfinished business while administration gathers more information.

New Business:

Board member terms expiring: Nancy Coin, Virgil Mayberry, Eudell Watts III. Director Campbell will update the Mayor that both Mayberry and Watts would like to be reappointed, if it is the will of the Mayor. Coin submitted her resignation to the Mayor.

The Board reviewed two possible sculptures for placement at the Southwest Library. Although we are not guaranteed our first choice, Karen Phillips motioned that the Board approve placement of the 2019 Sculpture at the Southwest Library, with the preference of "Wings." Jacki Nelson seconded. Motion carried.

Information Sharing:

Library Trustee Forum Workshop – Elizabeth Russell and Holly Sparkman attended the all day event in Oak Brook. Both agreed, "It wasn't boring!" Sparkman provided the "10 Things to Know..." handouts, provided by Ancel Glink Law Firm." handout for all Board members to review.

Master Agenda Updates – were included in the Board packet.

March 29th Jason Reynolds Event at Rock Island High School – registration is now open on the Library's website.

Staff Development Day Evaluations – overall, very positive!

Nancy Coin resignation letter – a book in her honor, with a congratulatory book plate, will be placed in the library for checkout.

Closed Session: None.

Announcements:

Larissa Pothoven, junior at Rock Island High School, would like to be considered as a high school library board advisory member, as described in the Rock Island Public Library Bylaws of the Board of Trustees. Director Campbell provided her the necessary paperwork and will find a time for orientation prior to the April Board meeting.

Board adjourned at 6:15 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be April 16, 2019, at 5:00 p.m.

Respectfully Submitted,
Angela Campbell, Library Director