

Rock Island Public Library  
Board of Trustees Meeting  
November 20 2018

The Board of Trustees of the Rock Island Public Library met at 5:01 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Holly Sparkman, Elizabeth Russell, Eudell Watts III, Virgil Mayberry, Pat Mahar, Kevin Koski, Nancy Coin, and Jacki Nelson

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office & Facilities; Kathy Lelonek, Foundation Director

Absent: None

Call to Order: Karen Phillips called the meeting to order.

Public Comment: Christina Nobiling – 30/31 Public Service Coordinator, introduced herself to the Board.

The Board reviewed the October 16, 2018 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written.

Board Education: Municipal Minute – Personnel pertaining to Open Meetings Act.

Correspondence: Thank you notes were presented to the Board.

Finance:

The Board reviewed and discussed bills from October in the amount of \$43,580.61.

Kevin Koski made the motion to approve October bills as presented. Eudell Watts III seconded. Motion carried on a recorded vote.

Angela Campbell presented a summary of the CY19 Budget Report conducted at the November 12<sup>th</sup> City Council meeting.

Buildings and Grounds:

Downtown – 2<sup>nd</sup> Floor Renovation updates were presented to the Board.

Personnel and Policy:

A meeting has been set for December 6, 2018, at 2pm to review policies and the Director's annual evaluation.

Planning and Community Relations: Nothing to Report.

Art Committee: Deferred to Foundation Director.

Foundation:

Updates regarding the RIPL Comprehensive Art Inventory Timeline and Assessment were provided to the Board. The Foundation Board met on November 8 2018, in which they were provided with updates about long range plan approvals made at the October RIPL Board meeting.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics regarding patron count, circulation, electronics/online, and collections.

Milan Blackhawk – Held a special meeting November 15, 2018, in which the Annual Financial Report, and transfer of a Certificate of Deposit were approved.

Unfinished Business:

Long Range Buildings Study & Planning - updates: Administration continuing to gather information.

Virgil Mayberry made the motion whether to approve Appointment of Officers for 2019 as presented. Holly Sparkman seconded. All were in favor.

New Business:

Board Meetings during Winter Months Discussion - attendance by members was reviewed and discussed to determine quorum standards.

Begin Director's Annual Evaluation – Kevin Koski, Chair, distributed evaluation packets to the Board for completion.

Information Sharing - The following was presented to the Board:

2019 Standing Committee Assignments – updates

ILA Report

CY19 Budget Review with City Council - updates

RIPL Staff 2018 Survey Results

Announcements – The following was presented to the Board:

Staff participated in the annual Festival of Trees.

Staff will display an Angel Fine Tree starting November 27<sup>th</sup>.

RIPL Staff were treated to free lunch, due to a drawing, on October 14<sup>th</sup>.

Additional signage has been posted at 30/31 so those needing additional help accessing the entrance.

30/31 had an awesome Children's Craft Program the other day.

Appreciation of a Diverse Community was discussed.

Closed Session: None

Board adjourned at 6:21 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be December 18, 2018, at 4:30 p.m. for holiday celebration, with business meeting to follow at 5:00 p.m.

Respectfully Submitted,  
Kellie Kerns  
Director - Business Office & Facilities