Rock Island Public Library Board
Meeting Agenda
March 19 2019
5:00 p.m.
Downtown Library – 2nd Floor, Director’s Office

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Eudell Watts III

Invitees: Karen Phillips, Pat Mahar, Kevin Koski, Virgil Mayberry, Holly Sparkman, Elizabeth Russell; Nancy Coin(teleconferencing), Jacki Nelson

I. Call to order

II. In Attendance

III. Public Comment

IV. Approval of minutes from February 19 2019

V. Board Education – RIPL Staff Association and Staff Appreciation Events

VI. Correspondence

VII. Finances and Board Member Reports
   a) Finance - Kevin Koski
      1. *Motion whether or not to approve monthly bills for February for a total of $53,086.84.
         (RC)
   b) Buildings and Grounds - Pat Mahar
      1. March 14 2019 @3:30 p.m. – Meeting not called to order due to lack of quorum.
      2. Guard & Lawn Care Services Bids Awards:
         *Motion whether or not to approve award of Professional Security Guard Services bid to
         Global Security Services LLC. in the amount of $16.57/hr. (RC)
         *Motion whether or not to approve award of Professional Lawn Care Services bid to Kymbyl
         Komplete Kare, Inc. in the amount of $4500.00 (RC)
      3. Set Committee Meeting - 5/9 @3pm Snow Removal Services Bid Review &
         Recommendation
c) Personnel & Policy - Kevin Koski
   1. Met – March 14 2019 @3:00 p.m.
   2. Illinois Wage Payment and Collection Act Review & Discussion
   3. *Motion whether or not to approve the following policies for renewal:
      - Code Adam
      - Confidentiality & Privacy
      - Customer Service Policy
      - Farmer’s Market Policy
      - Grant Application Policy
      - Pest Control Policy
      - Reference Policy
      - Research Policy
      - Statement of Concern About Library Resources
   4. *Motion whether or not to approve e-Card Registration Policy & Statement (RC)
   5. *Motion whether or not to approved Library Director and Director of Business and Facilities participation in the City of Rock Island Car Allowance stipend for the annual amount of $4800.00, beginning CY20.
   6. Illinois Minimum Wage Increase – updates
d) Planning & Community Relations - Nancy Coin
   1. Community Leadership Forums – updates
   2. Set meeting – April 4 2019 @3:00 p.m.
e) Art Committee - Pat Mahar
   RIPL Art Collection – updates
f) Foundation - Kathy Lelonek
   1. Next meeting May 9 2019
   2. Food For Thought Fundraiser – 4/11/19 6-8pm BH Watchtower Lodge

VIII. Administrator Reports – Angela Campbell
   a) Director’s Report & Statistics
   b) Milan-Blackhawk Area Public Library District
   Met – February 28 2019; next regularly scheduled meeting April 25 2019

IX. Unfinished Business
   a) *Long Range Buildings’ Planning – updates
   b) *Motion whether or not to approve contracting with appraisal firm as presented in the amount of $1400.00 for the sale of 30/31 (RC)
   c) Contracting with and cost of legal (if needed) - updates

X. New Business
   a) Review of Board Member Terms
   b). *Motion whether or not to approve placement of 2019 Sculpture at Southwest Library
XI. Information Sharing
   a) Library Trustee Forum Workshop – updates
   b) Master Agenda - updates
   c) March 29th Jason Reynolds Event @RIHS
   d) Staff Development Day Evaluations Summary
   e) Nancy Coin Resignation

XII. *Closed Session

XIII. Announcements

XIV. Adjournment

*Represents a voting item