

Rock Island Public Library
Board of Trustees Meeting
June 20 2017

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Community Room, with Karen Phillips, President, presiding.

Present: Kevin Koski, Eudell Watts III, Pat Mahar, Virgil Mayberry, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, PR Liaison; Kathy Lelonek, Foundation Director

Absent: Mary Brodd

Call to Order: Karen Phillips called the meeting to order.

Oath of Office for Board Members(Kevin Koski and Jacki Nelson) – term through 2020

I do solemnly swear that I will support the constitution of the United States and the constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of Trustee according to the best of my ability.

Public Comment: Sign-in sheet attached.

The Board reviewed the May 16, 2017 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written. All were in favor.

Board Education: None

Correspondence: Correspondence was presented to the Board.

The Board reviewed and discussed bills from May in the amount of \$70,172.37.

Kevin Koski made the motion to approve May bills as presented. Virgil Mayberry seconded. Motion carried on a recorded vote.

Finance Committee met June 8, 2017.

Kevin Koski made the motion to approve CY18 CIP Submission. Nancy Coin seconded. Motion carried on a recorded vote.

Kevin Koski made a recommendation to not take from the table closing 30/31 branch effective CY18, due to the necessity of gathering more information. This will be put under unfinished business.

Kevin Koski made the motion to approve Makerspace Partnership Opportunity - Financial Contractual Terms (one year free rent, first right of refusal of ground floor lease space (after master plan is implemented), and monthly rent determine based on square footage). Virgil Mayberry seconded. Motion carried on a recorded vote of 5 AYES 1 ABSTENTION. Final draft of contract is pending.

Motion whether or not to pursue Schools Partnership Opportunity. This will be put under unfinished business due to the necessity of gathering more information. Tabled for July meeting. No vote taken.

Finance Committee is in need of a member.

Building and Grounds:

Set meeting for July 11, 2017.

B&G Committee is in need of a member.

Updates regarding location projects were presented to the Board.

Personnel and Policy:

Kevin Koski made the motion to approve WIFI Mobile HotSpot Policy. Discussion ensued. Eudell Watts III made the motion to call to question. All were in favor. Nancy Coin seconded. Motion carried on a recorded vote.

Planning and Community Relations: Committee is in need of a chairperson by fall.

Art Committee: Updates included in board packet.

Foundation: The Food for Thought Fundraiser design received first place from ALA; Kathy will be accepting on behalf of the Foundation June 25th. The Board was provided with updates on the private philanthropic campaign study with a presentation by Russ Hodge. The next meeting of the Foundation board will be August 10, 2017.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics. Print circulation is insane – increased 16%! Patron counts at branches were discussed.

Milan Blackhawk – Will meet June 22, 2017; there will be much to go over as June 30th is the end of fiscal year, tentative budget FY18-19, and in need of a trustee.

Unfinished Business:

Review of Per Capita Aid FY18-20 requirements – Were presented to the Board. FY18 will be set to be completed at July meeting.

Cynthia Lukasik book & plaque – Tabled for July meeting as Mrs. Lukasik is reviewing her selection.

Oath of Office for Newly/Reappointed Board Members (term through 2020) – Addressed previously. Item will go under unfinished business for the July meeting.

County Tax/City Libraries – updates: Further discussion and review occurred at the Finance Committee meeting; The Director will be meeting with City Finance Director to collect more information. Item will go under unfinished business for the July meeting.

New Business:

Budget Review – The Finance Committee reviewed and discussed; updates to the process were presented to the Board.

Library Strategic Planning for CY18 – The Planning Committee will need to meet in December to start planning for 2018-2022.

Information Sharing:

Library Ergonomics Survey – Results were presented to the Board.

City Goal Setting (June 23rd & 24th 2017) – Departments in attendance on the 23rd; Council in attendance 23rd and 24th. The Council has been asked to keep the Library planning project in mind when setting the goals.

Bistate Regional Council statistics were shared with the Board.

Virgil Mayberry provided updates from the MLK Board's membership criteria.

Board adjourned at 6:16 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be July 18, 2017, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities