

Rock Island Public Library
Board of Trustees Meeting
June 19 2016

The Board of Trustees of the Rock Island Public Library met at 3:01 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Kevin Koski, President, presiding.

Present: Pat Mahar, Cynthia Lukasik (via phone due to medical), Eudell Watts III, Michael Avgenackis, Virgil Mayberry, Karen Phillips, and Nancy Coin

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office and Facilities; Kathy Lelonek, Foundation Director; Lisa Lockheart, PR Liaison. Marla Andich, Foundation Board member; Steve Geifman, Tri-City Jewish Center member, Rob Winter, and George Lawson were also in attendance.

Absent: Jessica Matherly

Call to Order: Kevin Koski called the meeting to order.

Public Comment: None

The Board reviewed the June 21, 2016 minutes. There was one correction. Kevin Koski advised the minutes stand approved as amended. All were in favor.

Board Education: Presentation of Master Plan Addendum Designs with Cost Estimates by Studio483.

Correspondence: Patron comments and Thank you notes were presented to the Board. Michael Avgenackis submitted his written resignation effective September 1, 2016; his last meeting will be August 16, 2016.

The Board reviewed and discussed bills from June in the amount of \$93,726.45.

Michael Avgenackis made the motion to approve June bills as presented. Pat Mahar seconded. Motion carried on a recorded vote.

Building and Grounds: Main Library security camera installation updates were presented to the Board. RFP for snow removal and janitorial services were presented to the Board.

Personnel and Policy: Meeting for August 4th at 3:00 p.m. has been set. Items discussed will include video surveillance policy, procedure for handling patrons' collections, and review of the revised disaster plan.

Planning and Community Relations: Will need to set a committee meeting next month to discuss public information messages.

Art Committee: Met July 14th, 2016, at Noon.

Recommendation to approve art inventory appraisal award to MRI in the amount of \$3500.00. This will be submitted as a Foundation request and if not approved, be incorporated into the CY17 budget.

Nancy Coin made the motion to approve as presented. Virgil Mayberry seconded. Motion carried on a recorded vote.

The other agenda items will be addressed at the August meeting.

Foundation: Birdies for Charity contributions have doubled from last year.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates, and available statistics. The Library's Summer Reading Program came to an end. Statistics continue to be in flux due to the ILS migration and are as accurate as can be.

Milan Blackhawk – Met June 23, 2016, to review next steps for the Service Contract FY17-20. The Board's next regular meeting will be July 28, 2016.

Unfinished Business:

Budget Review - updates: Budget numbers CY17 were reviewed by members. The Library's revised deficit was reviewed and options to balance the budget were presented.

Nancy Coin made a motion to only use reserves that exceed 120 days to balance the CY17 operating budget. Michael Avgenackis seconded. Motion carried on a recorded vote.

Karen Phillips made a motion, in order to balance the CY17 budget and maintain a 120 day reserve, to close the 30/31 branch library effective January 1, 2017; the property will be maintained. Nancy Coin seconded. All were in favor.

Nancy Coin made the recommendation to approve CY17 budget for submission. Pat Mahar seconded. All were in favor.

Milan Blackhawk Contractual Agreement FY17-20 – updates: The Board reviewed three revisions submitted by the Milan Blackhawk Board for approval.

Karen Phillips made a motion to approve item 3, addressing hours. Nancy Coin seconded. All were in favor.

Virgil Mayberry made a motion to approve item 5e, addressing 95% of TIF funds. Michael Avgenackis seconded. All were in favor.

Karen Phillips made a motion to approve item 5-Force Majure, addressing disaster clause. Pat Mahar seconded. All were in favor.

New Business:

Master Plan Addendum Designs & Cost Estimates as presented: Options 3, Alternates 1&2 were accepted to be included with Option 1.

Michael Avgenackis made the recommendation to proceed with a Feasibility Financial Study to include three options, 1, 3-1, and 3-2 for Request for Qualifications (RFQ). The funding study was requested from the Foundation and approved. Virgil Mayberry seconded. YAs 6; ABSTAIN 1

RIPL Participation in the Labor Day Parade: Staff is requesting use of the library car and payment of participation fee.

Eudell Watts III made the motion to approve request as presented. Virgil Mayberry seconded. All were in favor.

Recommendation to approve disposal of non-operating laminator, and non-functional typing stand and paper cutter.

Eudell Watts III made the motion to approve the recommendation as presented. Pat Mahar seconded. All were in favor.

Information Sharing:

Johannes Bus Service is staying in Rock Island and will be relocating to Andalusia Industrial Park.

Wal-Mart is still a go.

Board adjourned at 5:21 p.m.

The next meeting of the Rock Island Library Board of Trustees will be August 16, 2016, at 3:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities