

Rock Island Public Library
Board of Trustees Meeting
October 16 2018

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Holly Sparkman, Elizabeth Russell, Eudell Watts III, Virgil Mayberry, Pat Mahar, and Kevin Koski

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, PR/Outreach Liaison; Kathy Lelonek, Foundation Director

Absent: Nancy Coin, Jacki Nelson

Call to Order: Karen Phillips called the meeting to order.

Public Comment: None

The Board reviewed the September 18, 2018 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written.

Board Education:

Municipal Minute - Bill of Rights for the Homeless Act was discussed.

Correspondence: Nothing to present.

Finance:

The Board reviewed and discussed bills from September in the amount of \$74,887.26.

Kevin Koski made the motion to approve September bills as presented. Pat Mahar seconded. Motion carried on a recorded vote.

Quarterly Financial Statements (pre-audit) were reviewed and discussed by the Board.

CY 2019 Payroll Verification Check 100218 financial report was presented to the Board.

Buildings and Grounds Committee Report provided by Chair, Eudell Watts III:
Buildings and Grounds Committee met October 4 2018, at 4pm.

Motion to approve exploring a partnership at the Tri-City Jewish Center as recommended. Pat Mahar seconded. Motion carried on a recorded vote.

Motion to proceed with a planning timeline for purchase of a mobile library, and release *Request*

for Proposal (RFP) no later than August 2019, as recommended. Holly Sparkman seconded. Motion carried on a recorded vote.

Motion to approve moving forward with the Downtown Library 2nd Floor Renovation Project, contingent upon funding, as recommended. Virgil Mayberry seconded. Motion carried on a recorded vote.

Motion to approve the Downtown Library 2nd Floor Renovation Project planning timeline, and release of *Request for Proposal (RFP)* no later than January 2019, as recommended. Holly Sparkman seconded. Motion carried on a recorded vote.

Motion to approve moving forward with the process to follow for selling the 30/31 Library building and timeline as recommended. Virgil Mayberry seconded. Motion carried on a recorded vote.

Personnel and Policy:

Set meeting for December 6, 2018, at 2pm to review policies.

Planning and Community Relations Report provided by Member, Holly Sparkman:
Met October 10 2018, at 10am.

Motion to approve RIPL 2019-2022 Strategic Plan as recommended. Eudell Watts III seconded. Motion carried on a recorded vote.

Art Committee:

Nothing to Report.

Foundation:

Updates regarding the RIPL Comprehensive Art Inventory Timeline and Assessment were provided to the Board. The Foundation Executive Committee will meet October 30th prior to the full Board meeting on November 8 2018, at 4pm.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Will hold special meeting November 15, 2018, at 4pm.

Unfinished Business:

Long Range Buildings Study & Planning - updates: Administration will continue to gather information.

Nominating Committee Report – Appoint Officers for 2019 – was presented to the Board. Appointments stand as written.

Review Board Committee Assignments – Assignments were revised based on appointments for 2019.

New Business:

Compiled Door Count Report – was presented to the Board for review and discussion. This report will be addressed again at the December board meeting.

Information Sharing - The following was presented to the Board:

Ancestry Usage Report

PrairieCat User Group(PUG) Evaluations

Master Agenda Items – updates

Strategic Planning Presentations:

Monday, January 14, 5:30 – City Council Study Session

Monday, January 21, 6:00pm – Community Conversation Downtown

Wednesday, January 23, 6:00pm – Community Conversation 30/31

Thursday, January 24, 2:00pm – Community Conversation Southwest

Tuesday, January 29, 12:30pm – Rock Island Rotary

Announcements – The following was presented to the Board:

Frieze Lectures: Modern Lives – Begin October 23rd

Watts Trivia Night – October 25th

Closed Session: None

Board adjourned at 6:22 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be November 20, 2018, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities