Type of Meeting: Regularly Scheduled Board Meeting (Teleconference Option)

Meeting Facilitator: Eudell Watts III

Invitees: Karen Phillips, Pat Mahar, Kevin Koski, Deborah Freiburg, Holly Sparkman, Elizabeth Russell, Jacki Nelson, Jenni Swanson; Larissa Pothoven, High School Student Board Member; Kathy Lelonek, RIPL Foundation

I. Call to order

II. Attendance

III. Public Comment – If public cannot attend via videoconference or phone, they can submit questions to Library Director by 4pm on April 21st – campbell.angela@rigov.org.

IV. Approval of minutes
   1. February 18, 2020 (March Packet)

V. Board Education – IL Standards Discussion Chapters 1 & 2

VI. Correspondence

VII. Committee Reports
   A) Finance - Kevin Koski
      1. *Motion whether or not to approve monthly bills for February for a total of $36,475.27 (RC) (March Packet)
      2. *Motion whether or not to approve monthly bills for March for a total of $80,322.78 (RC)
      3. Balance Statement by Fund 31-Dec-19 (year-end audit adjustment)

   B) Buildings and Grounds - Pat Mahar/Karen Phillips
      1. *Motion whether or not to approve Downtown Library, Community Room, painting bid (RC)

   C) Personnel & Policy - Kevin Koski
      1. Set Policy Review Meeting
D) Planning & Community Relations – Holly Sparkman

E) Art Committee - Pat Mahar/Karen Phillips
   1. RIPL Artwork Re-framing Project – updates

F) Foundation – Kathy Lelonek
   1. Next meeting May 14th at 4pm
   2. Building Fund Gifts – updates
   3. Capital Campaign Task Force Meeting April 8th at 4pm
   4. Food for Thought April 23rd at Blackhawk State Park, Watchtower Lodge - Postponed

VIII. Administrator Reports
   1. Director’s Reports & Statistics – updates
   2. Mobile Library Report – evaluation and updates
   3. Milan Blackhawk Area Public Library District – April 23rd Meeting - Cancelled

IX. Unfinished Business
      a. Contract for sale of Library property located at 3059 30th Street – updates
         i. *Motion whether or not to extend the sale deadline, due to the COVID-19 banking backlog.
      b. *Motion whether or not to approve additions/revisions to the Memorandum of Understanding (MOU) with the YMCA. (RC)
   2. *Library Locations’ Hours - updates
   3. Energy Performance Project – updates

X. New Business
      - *Reopening Task List Discussion
      - *Return to Work Discussion
   2. *Motion whether or not to approve disposal of surplus property as presented. (RC) (March Packet)
   3. 2020 Sculpture for the Southwest Library

XI. Information Sharing
   • Summer Reading Challenge Survey Reports (March Packet)
   • Levy Confirmation Sheet (March Packet)
   • Child Abuse Council Conference Summary – Foster (March Packet)
   • Staff Continuing Education While Telecommuting
XII.  *Closed Session – If necessary

XIII. Announcements
    • A huge “Thank You” to Kevin Koski for serving on the Library Board of Trustees. Enjoy your retirement – you will be missed!

XIV. Adjournment

*Represents a potential voting item