

Rock Island Public Library
Board of Trustees Meeting
August 21 2018

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2nd Floor, Director's Office, with Karen Phillips, President, presiding.

Present: Pat Mahar, Kevin Koski, Nancy Coin, Holly Sparkman, Elizabeth Russell, Jacki Nelson, Eudell Watts III, and Virgil Mayberry

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Kathy Lelonek, Foundation Director

Absent: None

Call to Order: Karen Phillips called the meeting to order.

Public Comment: None

The Board reviewed the July 17, 2018 minutes. There were no corrections. Karen Phillips advised the minutes stand approved as written.

Board Education – Per Capita Aid Board of Trustee Requirements updates and Municipal Minute article regarding Employee handbooks was presented to the Board.

Correspondence: Correspondence was presented to the Board.

Finance:

The Board reviewed and discussed bills from July in the amount of \$68,251.55.

Kevin Koski made the motion to approve July bills as presented. Holly Sparkman seconded. Motion carried on a recorded vote.

Buildings and Grounds:

SW Masonry Bid/Project - updates were presented to the Board.

Downtown HVAC, Pest Control, Bistate Regional Council item updates were presented to the Board.

Will be setting a Buildings and Grounds Committee meeting at the September Board meeting.

Personnel and Policy:

Committee met August 7th to review and approve Public Relations, Interlibrary Loan, and Special Collections policies/statements.

Disaster & Recovery Plan additions were discussed.

Committee made a recommendation for full Board to discuss implementing a new Telecommuting Policy. The Board chose to not implement policy at this time. Administration will keep on file for future use, if needed.

Planning and Community Relations:

Committee met August 10, 2018, to review Strategic Planning Results from staff/public forums.

Committee recommendation to approve Strategic Plan 2019-2022 Goals and Objectives as presented. Nancy Coin made the motion. Elizabeth Russell seconded. Motion carried 1 NAYs, 7 YAYs. Motion passed.

Next steps will include plan strategies and tasks by the management team. The full plan will be reviewed by the Committee and recommendations set for full Board approve by the December meeting.

Art Committee:

Set meeting for September 10, 2018, at 11am, to review and set recommendation regarding next steps for the RIPL Collection of Artwork.

Foundation:

Met August 16, 2018, at 4pm in which the Board approved most RIPL grant requests. Kathy provided an update on the Jason Reynolds' and Food for Thought events.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Next meeting August 23, 2018, at 4pm; items addressed in Director's report.

Unfinished Business:

Long Range Buildings Study & Planning - updates: Administration will continue to gather information.

Strategic Planning – updates: Administration will continue to gather information.

Tri-City Jewish Center - updates: Administration will continue to gather information.

New Business:

Holly Sparkman made the motion to approve Library surplus as presented. Nancy Coin seconded. Motion carried on a recorded vote.

Kevin Koski made the motion to approve closure of all Library locations on February 18, 2019, for the annual staff in-service. Holly Sparkman seconded. All were in favor.

Holly Sparkman made the motion to approve termination of Markerspace Agreement, effective August 31, 2018. Eudell Watts III seconded. Motion carried on a recorded vote.

Nancy Coin made the motion to approve closure of Downtown Library on September 1, 2018, for the annual cart races. Holly Sparkman seconded. All were in favor.

Information Sharing - The following was presented to the Board:

Master Agenda Items – updates

CY19 Budget Transfer Charges-Lib

Citizen of the Year 2018 Winners – reception August 27th – Council Chambers, 6:15pm

Announcements: Virgil Mayberry provided updates on the approval of the Heather Ridge TIF Project. Kickoff will occur October 1st.

Labor Day Parade, September 3rd – come see Eudell Watts III!

Closed Session: None

Board adjourned at 6:25 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be September 18, 2018, at 5:00 p.m., with online training viewing starting at 4:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities